



# McLane Elementary

OCTOBER 2017

200 Delphi Road SW, Olympia, WA. 98502 360 596-6600 Monica West - Principal [mwest@osd.wednet.edu](mailto:mwest@osd.wednet.edu)  
Attendance line 360 596-6603 SCHOOL HOURS: 9:05 - 3:27 (SUPERVISION STARTS AT 8:50) OFFICE HOURS 8:00-4:30

## PRINCIPAL NOTE

School safety is our number priority at McLane Elementary School. Here are a couple of safety procedures that we have implemented at McLane.

Our staff regularly talks with our students about safety procedures and practice drills monthly. Drills include fire, earthquake, shelter in place and lockdown.

All exterior doors, including portable classroom doors are locked all day. The front door is the only open access point during the school day except at recess. In addition, each classroom has a safety latch that can be flipped to close and lock the door.

In the event of a major emergency, staff are assigned specific roles in order to support our students until emergency personnel arrive.

Families and their identified emergency contacts will be notified of emergencies via the automated School Messenger phone calls, emails, social media and our school/district website.

If directed by law enforcement to evacuate our campus, families will be notified of the reunification site via the above communication routes. Our reunification site is the McLane Fire Station. School personnel will release students to parents and identified emergency contacts only. Please make sure that you have updated your emergency contact information if needed.

## McLANE TRAIL BULB PLANTING

**McLane Trail Bulb Planting - Thursday, October 12<sup>th</sup> 9:15-12:00**

It's that time of year again!!! McLane students are heading out to plant daffodils on our McLane Trail. It is a sure sign of spring when we see the rows of beautiful daffodils popping up. Please make sure that you sign and return your child's permission slip. Classes will go out in staggered groups throughout this time frame. Please dress your child appropriately as we will plant the bulbs rain or shine.

## EARLY RELEASE DAYS

Please make arrangements for a 2:37 release

**Every Wednesday**

\*\* There is **NO PRESCHOOL** on Wednesdays.

## DROP OFF & PICK UP

The staff would like to thank all the parents who are so cooperative and patient during the drop of pick up routine. It is so helpful when everyone makes sure to pull as far forward as they can. For the safety of all our students, if you have parked in the lower lot or on Delphi, please make sure to use the lower crosswalk to enter the building. This helps to keep the line of traffic moving and is safer for students and families.

## FALL CONFERENCES

### Conferences:

Tuesday, October 24th - Thursday, October 26th

Scheduling times 12:45 - 4:05. Please note that each conference time is 20 minutes long. This is important to allow time to prepare for the next conference. Please arrive and depart on time.

### Early Release:

Tuesday, October 24th - Friday, October 27th at 12:10.

**Monday is a regular scheduled day.**

Please note that there is no Preschool Tuesday through Friday.

### To Schedule Conferences:

Families with two or more students at McLane will be able to sign up for conferences beginning Saturday, October 14th via Skyward.

Scheduling is open to all McLane families from October 16th to October 23rd.

\*\*All families will need to use Skyward to schedule conferences with teacher(s).

## SKYWARD FAMILY ACCESS

All families should be set up in Skyward, Family Access. Please make sure you are able to sign into : Skyward Family Access by following this link <https://www2.crdc.wa-k12.net/scripts/cgiip.exe/WService=wolympis71/seplog01.w>

Please do not hesitate to contact the Skyward Help Desk at 360-596-6150 or the McLane office 360 596-6600 if you are having trouble.

## SCHOLASTIC BOOK FAIR

**Our book fair runs Monday-Friday, October 23-27th.**

**Times that families can shop are 9:00 am-6:00 pm Monday-Thursday and 9:00 am-noon Friday**

McLane's Scholastic Book Fair is a reading event that provides the books kids want to read. It's a wonderful selection of engaging and affordable books for every reading level. Reading for pleasure inside and outside of school has real and long-lasting benefits. It unlocks the power of information and imagination and helps children discover who they are. Please make plans to come to our Book Fair and be involved in shaping your child's reading habits.

Remember, all purchases benefit our school. Hope to see you there!

## VOLUNTEERS AT MCLANE

Interested in Volunteering of visiting your student's classroom? Please make sure to register!!

**Each year volunteers must complete** an [ONLINE Volunteer Application](#). In addition to the application itself, two additional forms require signature and submission; the "Confidentiality Statement for Volunteers" and the "Code of Conduct for Volunteers." Once your paperwork has been received and a background check is completed, you will be contacted. If you have any questions you can contact our OSD Volunteer Coordinator at [volunteer@osd.wednet.edu](mailto:volunteer@osd.wednet.edu) or call 360 596-6130

## OWL RECOGNITION

**Owl Recognition is our Monthly Award  
for students and staff focused on one of  
our 6 Pillars of Character -  
trustworthiness, respect, responsibility, fairness, caring, and citizenship!**

### September Owl Recognition

Mrs. Mellum- Sarah Rahimo, Aarav Kommareddy	Mrs. Walker- Sophie Malecki
Mrs. Allen-Andrew Murray	Mrs. Wendling-Eli Jacobs
Mrs. Hamilton-Annabeth Collett, Minnie Ho	Ms. McLaughlin-Ella Reeves
Mr. Oas- Mikaela Blocher, Xavier Green	Mrs. Brock- Josie Wynecoop,
	Parker Mondau
Mrs. Jensen-Patrick Jacobs, Brianna Morrison	Ms. Gordon- Eden Baldwin, Athena Matautia
Ms. Thrasher- Charlie Cook. Havden Jenkins	

## GOLDEN RULER AWARD

**The Golden Ruler Award  
is awarded to a student who shows growth in an academic or social area.**

### September Golden Ruler Award

Mrs. Mellum- Grady Bhagwandin	Mrs. Walker- Isaac Gall
Mrs. Allen-Zachery Stutesman	Mrs. Wendling-Jose Gonzalez
Mrs. Hamilton- Franny Belgau	Ms. McLaughlin-Hailey Carlton
Mr. Oas- Finn Landon	Ms. Thrasher- Will Kendrick

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## HOT LUNCH

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The Olympia School District Food Service Department has changed procedures and now will be offering the school menu online only. Please refer to the OSD website or McLane website <http://osd.nutrislice.com/menu/mclane-elementary-school>

A few copies will be available in the school office for those families that do have a computer.

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## IMPORTANT LINKS

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Skyward/Family Access

<https://www2.crdc.wa-k12.net/scripts/cgiip.exe/WService=wolympis71/seplog01>

Volunteer Application form. Forms can be found on the OSD website. This must be renewed every year.

<http://osd.wednet.edu/community/volunteer>

OSD Transportation 360 596-7700

<http://osd.wednet.edu/departments/transportation>

Emergency Information

<http://osd.wednet.edu>

Alternate Bus Routes & Snow Bulletin

[http://osd.wednet.edu/media//pagefiles/2016-2017\\_snow\\_bulletin\\_w-routes.pdf](http://osd.wednet.edu/media//pagefiles/2016-2017_snow_bulletin_w-routes.pdf)

### OSD 2017-18 Notice of Nondiscrimination

The Olympia School District will provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without discrimination based on race, religion, creed, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation, gender expression or identity, marital status, the presence of any sensory, mental or physical disability, or the use of a trained dog guide or service animal by a person with a disability. The district will provide equal access to school facilities to the Boy Scouts of America and all other designated youth groups listed in Title 36 of the United States Code as a patriotic society. District programs will be free from sexual harassment. Auxiliary aids and services will be provided upon request to individuals with disabilities.

The following people have been designated to handle inquiries regarding the nondiscrimination policies, reports of alleged sexual harassment, concerns about compliance, and/or grievance procedures: Jeff Carpenter, Title IX Officer, (360) 596-8544; Ken Turcotte, Section 504 and ADA Coordinator, (360) 596-7542; and Scott Niemann, Affirmative Action Officer and Civil Rights Compliance Coordinator, (360) 596-6193. All three individuals may also be contacted at 1113 Legion Way S.E., Olympia, WA, 98501.

PRINT AND POST ON YOUR FRIDGE



# McLane Elementary

October 2017

Monica West - Principal

[mwest@osd.wednet.edu](mailto:mwest@osd.wednet.edu)

School Hours: 9:05 - 3:27 (supervision starts at 8:50)

200 Delphi Road SW, Olympia, WA. 98502

360 596-6600

Attendance line 360 596-6603

Office Hours: 8:00 - 4:30

## IMPORTANT DATES FOR OCTOBER

- October 4th - Early Release 2:37pm
- October 6th - Superhero Day
- October 7th - Barnes & Noble Book Fair 11am-3pm
- October 9th - PTSO Meeting 6:30pm - 7:30pm
- October 11th - Early Release 2:37pm
- October 12th - Takeover Night at McDonald's  
4:30pm - 7:30pm
- October 18th - Early Release 2:37pm
- October 19th - Grade 4 Water Testing Field Trip
- October 20th - Family Fun Night 6:30-8:00
- October 24th-27th - Conferences 12:10pm Release
- October 27th - Owl Recognition Assembly 9:15am

## IMPORTANT DATES FOR NOVEMBER

- November 1st - Early Release 2:37pm
- November 2nd - Individual Photo Retakes
- November 3rd - Red, White & Blue Day
- November 3rd - Veteran's Day Assembly
- November 8th - College Spirit Day  
Early Release 2:37
- November 10th - Veterans Day - No School
- November 13th - PTSO Meeting 6:30pm - 7:30pm
- November 14th - The 'Imaginators' Assembly  
2:00pm
- November 15th - Early Release 2:37pm
- November 17th - Owl Recognition and Read-A-Thon  
Awards Assembly 9:15am
- November 22nd-24th - Thanksgiving Break  
No School

	November 29th - Early Release 2:37pm
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