

Dear McLane Families,

Parent-Teacher Conferences are upon us and all families will be able to schedule their conference using Skyward's Family Access Online Scheduling.

Please make sure you are able to sign into : Skyward Family Access by following this link <https://www2.crdc.wa-k12.net/scripts/cgiip.exe/WService=wolympis71/seplog01.w> You will need to have a Family Access account set up prior to scheduling your conference.

Conferences:

Tuesday, March 27- Thursday March 29th

Scheduling times 12:45-4:05. Please note that each conference time is 20 minutes long. This is important to allow time to prepare for the next conference. Please arrive and depart on time.

Half Days

Tuesday, March 27th - Friday March 30th at 12:10. **Monday is a regular scheduled day.** Please note that there is no Preschool Tuesday through Friday.

Scheduling Conferences:

Families with two or more students at McLane will be able to sign up for conferences on March 9th. Scheduling is open to all McLane families from March 12th - March 23rd.

Parents who do not have access to the Internet can come to the McLane office from 8:30-4:00 on any school day to use our computers. We will have staff available in the main office to help anyone who needs assistance with scheduling their student(s).

Attached is a "how-to" set of directions. You can use these directions to schedule your own conference online. Please do not hesitate to contact the Skyward Help Desk at 360-596-6150 or the school office 360 596-6600 if you are having trouble with scheduling a conference.

Our teachers are looking forward to meeting with you and your student.